

**CITY OF FREMONT UTILITY AND INFRASTRUCTURE BOARD
JULY 30, 2019 - 4:00 P.M.**

A meeting of the Utility and Infrastructure Board was held on July 30, 2019 at 4:00 p.m. in the 2nd floor meeting room at 400 East Military, Fremont, Nebraska. The meeting was preceded by publicized notice in the Fremont Tribune and the agenda displayed in the Municipal Building. The meeting was open to the public. A continually current copy of the agenda was available for public inspection at the office of the City Administrator, 400 East Military. The agenda was distributed to the Utility and Infrastructure Board on July 26, 2019 and posted, along with the supporting documents, on the City's website. A copy of the open meeting law is posted continually for public inspection.

ROLL CALL

Roll call showed Board Members Sawtelle, Shelso, Bolton, and Wiese present. Vering absent. 4 present, 1 absent. Others in attendance included Troy Schaben, Asst. City Admin-Utilities; Jody Sanders; Acctng Dir.; Jeff Shanahan, Power Plant Supt.; Lottie Mitchell, Exec. Assist; Keith Kontor, Water/Sewer/WWTP Supt.; Al Kaspar, Elec. Engin.; Jan Rise; Admin. Srvc. Dir.; Dave Goedeken, Public Wrks Dir.; and Kirk Hillrichs, Gas Supt.

CONSENT AGENDA

Moved by Member Shelso and seconded by Member Bolton to approve items 3-5 (Minutes from July 9, 2019, Accounts Payable through July 30, 2019, and the Collections Report). Ayes: Sawtelle, Wiese, Shelso, and Bolton. Motion carried 4-0.

CONSIDER REQUEST TO REMOVE FALSIFIED STAFF MEMORANDUM DOCUMENT FROM THE RECORD AND AUTHORIZE THE INVESTIGATION OF THE ORIGIN, CREATION, AND SUBMISSION OF THAT DOCUMENT.

Bolton stated request was initiated by the Board. Public comment was received. Moved by Member Bolton and seconded by Member Wiese to accept document submitted by Susan Jacobus into the record. Ayes: Sawtelle, Wiese, Shelso, and Bolton. Moved by Member Bolton and seconded by Member Wiese to accept letter from Member Vering into the record. Ayes: Sawtelle, Wiese, Shelso, and Bolton. Moved by Member Bolton and seconded by Member Shelso to approve Resolution 2019-001 recommending City Council consider the request to remove falsified staff memorandum document from the record and authorize the investigation of the origin, creation, and submission of that document. Ayes: Sawtelle, Wiese, Shelso, and Bolton. Motion carried 4-0.

CONSIDER BID FOR THE REPAIR AND REPLACEMENT OF 6400 FEET OF FENCE AT THE FREMONT WELLFIELD.

Kontor gave overview. Moved by Member Shelso and seconded by Member Wiese to recommend to City Council to approve bid for the repair and replacement of 6400 feet of fence at the Wellfield to American Fence Company in the amount of \$67,555.13. Ayes: Sawtelle, Wiese, Shelso, and Bolton. Motion carried 4-0.

CONSIDER BID FOR CATERPILLAR COMPACT TRACK LOADER FOR LON D. WRIGHT POWER PLANT.

Shanahan gave overview. Moved by Member Wiese and seconded by Member Shelso to recommend to City Council to authorize staff to sign a one-year lease agreement with Nebraska Machinery for a Caterpillar Compact Track Loader Model 259D in the amount of \$5,500. Ayes: Sawtelle, Wiese, Shelso, and Bolton. Motion carried 4-0.

CONSIDER PROPOSED SANITARY SEWER CONNECTION POLICY.

Schaben gave overview. Moved by Member Sawtelle and seconded by Member Bolton to recommend to City Council to recommend that the policy be studied further and to receive a future recommendation Utility and Infrastructure Board once the policy has been further studied . Ayes: Sawtelle, Wiese, Shelso, and Bolton. Motion carried 4-0.

CONSIDER FINAL ACCEPTANCE OF CONSTRUCTION OF THE SANITARY SEWER DISTRICT NO. SD-704-18 PROJECT.

Goedecken gave overview. Moved by Member Bolton and seconded by Member Wiese to recommend to City Council to approve resolution for final acceptance of the Sanitary Sewer District No. SD-704-18 Project and authorize the mayor to sign Final Pay Application No. 2 and Final Change Order. Ayes: Sawtelle, Wiese, Shelso, and Bolton. Motion carried 4-0.

CONSIDER FINAL ACCEPTANCE OF THE RECONSTRUCTION OF LUTHER ROAD AND MORNINGSIDE ROAD INTERSECTION.

Goedecken gave overview. Moved by Member Shelso and seconded by Member Wiese to recommend to City Council to approve resolution for final acceptance of the Reconstruction of Luther Road and Morningside Road Intersection Project and authorize the mayor to sign Final Pay Application No. 2 and Final Change Order. Ayes: Sawtelle, Wiese, Shelso, and Bolton. Motion carried 4-0.

CONSIDER THE TRAFFIC COMMITTEE'S JULY 23, 2019 REPORT AND RECOMMENDATIONS.

Goedecken gave overview. Moved by Member Shelso and seconded by Member Wiese to recommend to City Council to approve and place the July 23, 2019 Traffic Committee Report into the record and approve resolutions to remove No Parking signs from 18th Street immediately East of Main Street. Ayes: Sawtelle, Wiese, Shelso, and Bolton. Motion carried 4-0.

CONSIDER ENGINEERING SERVICES AGREEMENT WITH FELLSBURG HOLT & ULLEVIG (FHU) FOR THE DEVELOPMENT OF THE DRAINAGE CRITERIA MANUAL TEMPLATE.

Goedecken gave overview. Moved by Member Bolton and seconded by Member Wiese to recommend to City Council to approve resolution for the agreement for the Drainage Criteria Manual Template Proposal to Fellsburg Holt & Ullevig in the amount, not to exceed, \$10,953.00. Ayes: Sawtelle, Wiese, Shelso, and Bolton. Motion carried 4-0.

CONSIDER PAYMENT AGREEMENT WITH CLASSIC ENTERPRISES.

Schaben gave overview. Moved by Member Shelso and seconded by Member Bolton to recommend to City Council to approve payment agreement with Classic Enterprises. Ayes: Sawtelle, Wiese, Shelso, and Bolton. Motion carried 4-0.

CITY ADMINISTRATOR UPDATE (NO BOARD ACTION IS REQUESTED).

- a. Schaben and Kontor gave update.

ADJOURNMENT

Moved by Member Shelso and seconded by Member Wiese to adjourn at 5:04 p.m. Ayes: Sawtelle, Wiese, Shelso, and Bolton. Motion carried 4-0.

Allen Sawtelle, Chairman

Toni Vering, Secretary

David Shelso

Michelle Wiese

Gary Bolton

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